الرعاية الصحية والإشراف السريري: دليل شامل

Duration: 5 Days

Language: ar

Course Code: IND05-118

Objective

Upon completion of this course, participants will be able to:

- Understand the vitality of effective supervision within a healthcare facility.
- Investigate the different leadership models and identify which would be most suitable personally and for the organisation.
- Monitor the performance and productivity of supervisees and recognise areas for improvement.
- Ensure all necessary resources are available at all times.
- Effectively organise and store information in a secure and accessible manner.
- Explore the constant evolution of healthcare demands and continuously search for ways to meet these demands.
- Establish a collaborative team through rewards, incentives and relationship-building activities.

Audience

This course is for anyone within healthcare who wishes to take on a supervisory position, or those currently in one who would like to develop their knowledge. It would be most beneficial for:

- Senior Nurses
- Operations Managers
- Clinical Supervisors
- Department Supervisors
- Laboratory Scientists
- Care Supervisors
- HR Personnel

Training Methodology

This course uses a variety of adult learning styles to aid full understanding and comprehension. Participants will review case studies of established supervisors and leaders within healthcare organisations to highlight key factors of success in their approach to leadership.

They will partake in a variety of different learning exercises and methods, including presentations, group discussions, and group and individual activities. This assortment of learning methods will greatly support their learning and ensure that the participants can develop a full and comprehensive understanding of the taught content and related practical skills.

Summary

Healthcare is one of the most valuable sectors we have in society, and the success of healthcare organisations can be credited to various different factors, but primarily those within supervisory and leadership positions. Without effective management, healthcare organisations would struggle to work productively and would greatly fail to meet patient needs.

To be an effective supervisor within a healthcare organisation, many different skills and knowledge are required. One would not only need to have general skills such as communication, initiative, time management, and so on, but one must also have a thorough understanding of the types of leadership. Knowing the leadership types and how they can be applied within a healthcare setting is crucial to building respect among team members and establishing authority and reliability.

Healthcare is incredibly collaborative, which makes managing a team effectively absolutely vital. Supervisors should focus on building relationships with team members and learning about their strengths and weaknesses to understand how to delegate tasks accordingly. All

team members need to be supported in their strengths and be provided with opportunities to improve on their weaknesses.

Course Content & Outline

Section 1 : **Fundamentals of the Healthcare Sector**

- Defining the healthcare sector and how its function can differentiate from other industries.
- Identifying what positions can be found throughout healthcare, their roles, responsibilities, and typical competencies.
- Exploring the different implications of management, and its vitality in maintaining a safe and productive environment.
- Understanding what internal and external factors can influence the responsibilities of management.

Section 2 : **Evolution of Healthcare Roles**

- Evaluating the history of the healthcare industry and how methods of care have developed over time.
- Analysing how patient demands have changed over time, and predicting how they may evolve in the future.
- Upholding the value of healthcare paradigms and understanding their benefits.
- The shift in expectations on doctors, nurses, management, and other integral healthcare roles.

Section 3 : **The Nature of Leadership**

- Describing the core purpose of management and supervision roles.
- Identifying the 7 types of leadership, their advantages, disadvantages, and the ideal types to utilise within healthcare.
- Matching the leadership type to personal strengths – building personal skills to fit the ideal.
- Understanding the principles of leadership and how they are applied throughout the role – planning, organising, directing and more.

Section 4 : **Team Management**

- Building strong relationships with team members to help gain trust.
- Assessing team member's strengths and weaknesses and delegating tasks accordingly.
- Providing rewards and incentives to encourage outstanding work and performance.
- Recognising the mental burden healthcare professionals often face and offering various methods of stress reduction and support.
- Evaluating a lack of skills or performance and providing opportunities for coaching and training.

Section 5 : **Self-Management and Effectiveness**

- The vitality of self-discipline and a strong drive for self-improvement.
- Determining the various barriers to personal effectiveness and exploring ways to overcome these.
- Creating plans, goals and objectives from innovative ideas for improvement that align with the organisation's overall goals.
- Measuring personal performance and acknowledging a lack of skill and taking steps to improve.

Certificate Description

عند إتمام هذه الدورة التدريبية بنجاح، سيحصل المشاركون على شهادة إتمام التدريب من Holistique Training. (e-Certificate) وبالنسبة للذين يحضرون ويكملون الدورة التدريبية عبر الإنترنت، سيتم تزويدهم بشهادة إلكترونية من Holistique Training.

شهادات Holistique Training معتمدة من المجلس البريطاني للتقييم وخدمة اعتماد التطوير المهني (BAC) المستمر (CPD)، معايير وفق معتمدة أنها كما ISO 9001 وISO 21001 وISO 29993.

يتم منح نقاط التطوير المهني المستمر (CPD) على شهادة إتمام هذه الدورة، وستظهر هذه النقاط على شهاداتنا من خلال هذه الدورة. وفقًا لمعايير خدمة اعتماد Holistique Training. يتم منح نقطة CPD، عن كل ساعة واحدة حضور في الدورة. CPD نقدمها حاليًا لأي دورة واحدة من التدريب. ويمكن المطالبة بحد أقصى قدره 50 نقطة.

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