



## أساسيات تقنية المعلومات لمديري المشاريع غير التقنيين:

### دليل محسن لتحسين نتائج المشروع

**Duration:** 5 Days

**Language:** ar

**Course Code:** IND02-121

## Objective

:Upon completion of this course, participants will be able to

- Gain a solid understanding of IT's role in project management
  - Learn to use IT project management tools effectively
    - Develop strategies to manage cybersecurity risks
      - Master project planning and organisation skills
  - Acquire techniques for monitoring and evaluating IT projects

## Audience

:This course is intended for

- Project Managers
  - Team Leaders
- Business Analysts
  - Product Owners
- Stakeholders overseeing IT projects

## Training Methodology

This course uses a variety of adult learning styles to aid full understanding and comprehension. Participants will review case studies to highlight key areas of importance and possible areas for faults. They will be supplied with the best tools required for learning exercises to improve their skills. Participants will analyse the examples to understand how these skills, techniques and methods apply in the workplace

## Summary

IT Essentials for Non-Technical Project Managers is designed to equip non-IT professionals with the knowledge and skills to manage IT projects effectively. This course covers key IT concepts, project management tools, and best practices to bridge the gap between technical and non-technical stakeholders

## Course Content & Outline

### Section 1: Introduction to IT for Project Management

- Understanding the role of IT in project management
  - Overview of IT project management tools
    - Common challenges in IT projects

### Section 2: Cybersecurity Fundamentals

- Identifying cybersecurity threats
- Best practices for data protection
- Introduction to Cybersecurity Tools

### Section 3: IT Project Management Tools and Techniques

- Overview of popular project management tools
  - Criteria for selecting the right tool
  - Best practices for tool implementation

### Section 4: Project Planning and Organization

- Effective project planning strategies
  - Organising tasks and resources
  - Setting timelines and milestones

### Section 5: Project Monitoring and Evaluation

- Techniques for monitoring project progress
- Key performance indicators for IT projects
- Best practices for project evaluation

### Certificate Description

Holistique Training. عند إتمام هذه الدورة التدريبية بنجاح، سيحصل المشاركون على شهادة إتمام التدريب من (e-Certificate) وبالنسبة للذين يحضرون ويكملون الدورة التدريبية عبر الإنترنت، سيتم تزويدهم بشهادة إلكترونية من Holistique Training.

وخدمة اعتماد التطوير المهني (BAC) معتمدة من المجلس البريطاني للتقييم Holistique Training شهادات ISO 29993 أو ISO 21001 أو ISO 9001 كما أنها معتمدة وفق معايير، (CPD) المستمر

لهذه الدورة من خلال شهاداتها، وستظهر هذه النقاط على شهادة إتمام (CPD) يتم منح نقاط التطوير المهني المستمر واحدة عن كل ساعة CPD يتم منح نقطة، CPD ووفقاً لمعايير خدمة اعتماد Holistique Training التدريب من لأي دورة واحدة نقدمها حالياً CPD حضور في الدورة. ويمكن المطالبة بحد أقصى قدره 50 نقطة

### Categories

تطبيقات تكنولوجيا المعلومات والكمبيوتر، إدارة المشاريع، التكنولوجيا

## Related Articles



### **Effective Strategies for Successful Project Management 11**

Learn the ins and outs of project management strategies in this comprehensive guide. From understanding various methodologies to choosing the right one for your project, discover valuable insights to ensure your projects are successful and well-executed