



تمكين وكلاء التغيير: تعزيز استعداد التغيير في العربية

Duration: 5 Days

Language: ar

Course Code: PH1-140

Objective

:Upon completion of this course, participants will be able to

- Understand the fundamentals of change management and its impact on individuals and teams.
 - Learn strategies for developing a change-ready mindset in others.
- Gain skills in communicating change effectively to build trust and reduce resistance.
- Develop coaching techniques to support team members during times of transition.
 - Create an environment that encourages adaptability, resilience, and continuous learning.
- Learn how to identify and address barriers to change within a team or organisation.

Audience

This course is ideal for:

- **Managers and Team Leaders** : Individuals responsible for guiding their teams through organisational changes.
- **Human Resources Professionals** : Those involved in change management, employee development, and building a supportive workplace culture.
- **Project Managers** : Professionals managing projects that involve significant change

or transformation.

- **Change Agents and Coaches** : Individuals tasked with leading change initiatives and fostering change readiness within organisations.
 - **Emerging Leaders** : Those aspiring to take on leadership roles and drive organisational change.

Training Methodology

The course adopts a blend of theoretical learning and practical application to ensure participants gain a deep understanding of change readiness strategies:

- **Instructor-Led Lectures** : Detailed presentations on change management principles, communication strategies, and coaching techniques.
- **Interactive Discussions** : Group discussions where participants share experiences, insights, and best practices for building change-ready teams.
- **Role-Playing and Simulations** : Exercises where participants practice coaching techniques, managing resistance, and communicating change.
- **Case Study Analysis** : Real-world examples to illustrate successful change initiatives and provide lessons on overcoming barriers.
- **Workshops** : Hands-on activities that involve developing change-readiness plans, communication strategies, and coaching scenarios.
- **Self-Assessment and Feedback** : Participants will assess their own change readiness approach and receive feedback for improvement.

Summary

Change is an inevitable aspect of growth and success in any organisation. However, fostering change readiness within a team or organisation can be challenging. The "Empowering Change Agents: Building Change Readiness in Others" training course is designed to equip leaders, managers, and professionals with the skills to prepare their teams for change, cultivate a mindset of adaptability, and promote resilience in the face of transformation. This course emphasises encouraging others to embrace change proactively rather than resisting it.

Participants will learn the principles of change management, explore strategies for developing change-ready mindsets, and understand how to empower team members to

become active contributors to positive change. This includes identifying barriers to change, communicating change effectively, building trust, and creating an environment where feedback and continuous learning are encouraged. The course also covers coaching techniques to help individuals adapt to change, align with new goals, and remain motivated throughout the transition process.

By the end of the training, participants will have the tools to inspire and guide others through change, fostering an open, resilient, and ready-to-tackle future challenges culture. This course is ideal for managers, team leaders, HR professionals, and anyone who leads people through change.

Course Content & Outline

Section 1: Understanding Change Readiness

- What is Change Readiness, and Why Is It Important •
- The Psychological and Emotional Impact of Change on Individuals •
- Characteristics of a Change-Ready Mindset •
- Identifying Barriers to Change within Teams •

Section 2: Change Management Fundamentals

- (Overview of Change Management Models (e.g., ADKAR, Kotter's 8-Step Process •
- The Role of Leaders in Driving Change •
- Understanding the Change Curve and Its Stages •
- Building a Culture of Change Readiness in Organizations •

Section 3: Developing a Change-Ready Mindset

- Encouraging Adaptability and Open-Mindedness in Teams •
- Techniques for Overcoming Resistance to Change •
- Building Trust and Psychological Safety to Support Change •
- Fostering a Growth Mindset: Promoting Learning and Resilience •

Section 4: Effective Communication for Change

- Crafting Clear and Transparent Change Messages •
- Addressing Concerns and Providing Clarity on Expectations •
- Active Listening: Understanding Team Members' Perspectives on Change •
- Communicating Change as an Opportunity for Growth •

Section 5: Coaching and Empowering Others During Change

- Coaching Techniques for Supporting Individuals Through Transitions •
- Setting Goals and Providing Constructive Feedback During Change Initiatives •
- Recognising and Celebrating Small Wins to Build Momentum •
- Developing Self-Efficacy: Empowering Team Members to Take Ownership of Change •

Section 6: Managing Barriers to Change

- (Identifying Common Obstacles to Change (Fear, Uncertainty, Comfort Zones •
- Strategies for Addressing Resistance and Building Buy-In •
- Conflict Resolution and Maintaining Team Cohesion During Change •
- Continuous Feedback Loops: Gathering Input and Adjusting Strategies •

Section 7: Creating a Continuous Learning Environment

- Encouraging Experimentation and Learning from Mistakes •
- Providing Opportunities for Skill Development and Personal Growth •
- Implementing Change-Readiness Training and Workshops •
- Building a Support Network: Peer Mentoring and Team Collaboration •

Section 8: Case Studies and Practical Applications

- Analysing Successful Change Management Scenarios •
- Lessons from Organizations that Embrace Change-Readiness •
- Practical Exercises: Developing a Change Readiness Plan for Your Team •

Certificate Description

عند إتمام هذه الدورة التدريبية بنجاح، سيحصل المشاركون على شهادة إتمام التدريب من Holistique Training. وبالنسبة للذين يحضرون ويكملون الدورة التدريبية عبر الإنترن特، سيتم تزويدهم بشهادة إلكترونية (e-Certificate) من Holistique Training.

وخدمة اعتماد التطوير المهني (BAC) معتمدة من المجلس البريطاني للتقييم Holistique Training شهادات ISO 29993 أو ISO 21001 كما أنها معتمدة وفق معايير، (CPD) المستمر.

لهذه الدورة من خلال شهادتنا، وستظهر هذه النقاط على شهادة إتمام (CPD) يتم منح نقاط التطوير المهني المستمر واحدة عن كل ساعة CPD يتم منح نقطة، CPD ووفقاً لمعايير خدمة اعتماد Holistique Training التدريب من لأي دورة واحدة نقدمها حالياً CPD حضور في الدورة. ويمكن المطالبة بحد أقصى قدره 50 نقطة.

Categories

الإدارة والسكرتارية, إدارة الموارد البشرية HR, القيادة والإدارة

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